

**Mount Laurel Library
Board of Trustees
Regular Meeting Minutes
July 18, 2018**

CALL TO ORDER: 6:00 P.M.

FIRE SAFETY INFORMATION: Provided by Ms. Kromplewski

OPEN PUBLIC MEETING LAW STATEMENT:

Ms. Kromplewski stated that this meeting is being held in compliance with the Open Public Meetings Act. Notice of the meeting was provided by way of the Burlington County Times, the Central Record, and the Mount Laurel Sun, and it was posted in the library and on its website.

ROLL CALL:

Gina Acerbo - present
Diane Blair - *absent*
Karen Cohen - present
Noreen Duffey - present
Kurt Folcher - present
Marie Kromplewski - present
Dennis Marks - present
Stephanie Sawyer - present
Walter Stridick - *absent*

ALSO PRESENT:

John Armano, Esq.
Becky Boydston
Gayle McCormick

PUBLIC COMMENT: None

APPROVAL of MINUTES:

Approval of minutes of June 20, 2018 meeting
Motion: Mr. Marks
2nd: Ms. Acerbo
All in Favor

APPROVAL of BILL LIST and BILL LIST ADDENDUM 1:

Motion: Mr. Folcher
2nd: Ms. Duffey
Roll Call: 7 yes votes

REPORT from LIBRARY STAFF:

Parking Lot Improvements

Ms. Boydston said base coat paving is mostly finished. Top coat application should begin 7/20/18 and will hopefully be finished in time for the Friends Book Sale beginning 7/25/18. After that, only striping, signage installation and finishing touches remain.

Internet service was affected by the parking lot construction but has been restored. Electricity to the digital sign and parking lot lights has also been affected. Upon investigation of the problem it was determined that wires were simply buried under surface soil and will need to be fixed properly by installing conduit. A change order for this repair appears below.

Cake Pans

Response has been overwhelmingly positive to the new collection of cake pans and cookie cutters available for loan.

OLD BUSINESS:

Nothing to discuss

NEW BUSINESS:

RESOLUTION 2018-29: Cancellation of Outstanding Checks

It was recommended by Mount Laurel Township finance officers that we periodically cancel checks that have been outstanding for more than 1 year. There are currently two checks in this category. Ms. Boydston stated that reasonable attempts were made to pay and that checks could be requested again in the future if the payees contact her.

Motion to approve: Ms. Sawyer

2nd: Mr. Marks

Roll Call: 7 yes votes

RESOLUTION 2018-30: Authorization to Sell Surplus on Better World Books

This is a continuation of periodic effort to remove outdated and otherwise unusable materials (books, DVDs) from the library's collection since the last approval.

Motion to approve: Ms. Duffey

2nd: Mr. Folcher

Roll Call: 7 yes votes

RESOLUTION 2018-31: Approve Change Order to Parking Lot Contract

As described above in the Report from Library Staff, Ms. Boydston seeks approval to make improvements to the outdoor electrical wiring by installing conduit as recommended by the parking lot Project Manager from Alaimo Group. The total cost of the parking lot project is not increasing, however, since the amount of dense graded aggregate needed for paving is less than originally estimated.

Motion to approve: Mr. Folcher

2nd: Mr. Marks

Roll Call: 7 yes votes

APPROVAL of BILL LIST ADDENDUM 2:

Upon approval of Resolution 2018-31 the bill for first payment to parking lot contractor, Paving Plus, was presented for approval.

Motion to approve: Ms. Cohen

2nd: Ms. Sawyer

Roll Call: 7 yes votes

PUBLIC COMMENT: None

ADJOURNMENT:

Motion to adjourn at 6:17 PM: Ms. Sawyer

2nd: Ms. Duffey

All in favor